

Final (May 2013)

Rules for National Military Fish and Wildlife Association

Hall of Fame

Organization:

1. The President shall appoint the chairperson of the Hall of Fame (HOF) Committee.
2. The term of the chairperson shall be 5 years and the chairperson may be re-appointed for one additional term of 5 years, should the current National Military Fish and Wildlife Association (NMFWA) President and Chairperson both agree.
3. Qualifications for chairperson are as follows:
 - a. Not less than 20 years experience with conservation of resources on Department of Defense lands.
 - b. NMFWA member, in good standing.
4. The Chairperson shall select a committee of not less than 3, nor more than 6 additional members.
5. The NMFWA Board of Directors (BOD) shall have veto authority over any appointment to the committee.
6. Members of the committee shall serve 2-year terms and may be reappointed for a maximum of 15 years total (which could include one or two terms as Chairperson).
7. Qualifications for committee members are as follows:
 - a. Not less than 10 years experience with conservation resources on Department of Defense lands.
 - b. Not more than 2 committee members should be from the same branch of the military, however, individuals with service in more than one branch may represent any of them. For the purposes of this committee, the National Guard, Reserves, Army Corps of Engineers, and Department of Defense organizations are considered separately from the four services (Army, Navy, Air Force, and Marine Corps). *The point is that the committee should be diverse.* Exceptions may be made only with approval from the NMFWA BOD.
8. *Neither the Chairperson nor any of the members of the committee shall be eligible for induction for the duration of their service on the committee.*

Schedule:

1. Nominations may be made at any time of year; however, only nominations submitted prior to 31 December will be considered for induction during the NMFWA Annual Meeting of the following year.

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2. All effort will be made to ensure that living inductees are able to participate in the ceremony. Therefore, notification to living inductees will occur not less than 60 days prior to the event, whenever possible.

Process:

1. Nominations shall be submitted to the HOF Committee Chairperson.
2. Anyone may make a nomination.
3. The Chairperson shall distribute all nominations to the committee.
4. Approval for induction shall be by affirmative vote of at least 67% of the committee and approval by 51% of the NMFWA BOD.
5. Voting shall be on a nomination by nomination basis, except for those instances where the number of inductions is limited to a maximum number as specified by these guidelines. In such cases, ballots with the most affirmative votes will be inducted first.
6. To maintain suspense, only members of the committee, the NMFWA BOD, and the inductees will be notified until the week of the event. The first announcement of inductees will be made at the opening NMFWA BOD meeting and at the General Business Meeting, if it precedes the ceremony.
7. Ceremony Programs will be prepared with photos of the honorees and text describing the accomplishment(s) for which they are being inducted. This same information will be posted, following the ceremony, to the virtual Hall of Fame on the NMFWA web site.
8. At the ceremony, the outgoing President of NMFWA shall preside. Unless making a nomination or acceptance, the President will simply introduce the nominating official or a representative of the HOF committee. The President shall remain available to shake hands and congratulate any honorees or representatives that might be present.
9. The nomination presentation shall be limited to 5 minutes and shall focus on the achievement(s) of the honoree (as opposed to life history).
10. At the ceremony, any organizations shall be honored first. If there is a living representative of the organization present, they shall be given 5 minutes to accept the honor.
11. At the ceremony, any deceased individual shall be honored in the middle of the program and if they have a representative present, they shall have 5 minutes to accept the honor.
12. At the ceremony, any living individual who is not present shall also be in the middle of the program and, if they have a representative present, they shall have 5 minutes to accept the honor.
13. Finally, at the ceremony, any living individual honoree shall be given 10 minutes (or more) to speak to the audience and accept the honor.
14. Photos of the ceremony may be taken and posted on the NMFWA web site, but will not be part of the Hall of Fame itself.

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15. There shall be no physical plaques or representations of the honor. Honorees or their representatives will be provided their banquet meals at no cost. A photo of the ceremony shall be provided to the honorees or to their representatives at no cost.
16. Inductions, once made, are a permanent part of the history of NMFWA.

Limitations:

1. For each of the first three years, as many as five (5) individual inductees will be selected per year. Note that this is a maximum and that fewer may be honored, at the discretion of the NMFWA BOD and the HOF Committee.
2. Beginning in the fourth year, no more than two (2) individual inductees will be selected per year, unless there are extenuating circumstances, which the committee may consider in making an exception to this rule. It is not required that any individuals be inducted.
3. Beginning in the first year, no more than one (1) organization shall be inducted per year. It is not required that any organizations be inducted.

Qualifications for Inductees:

For Individuals:

1. Individuals may have served in any capacity. They may have been a military service-member, a civilian employee, a contract employee, a volunteer, or any combination thereof. They may also be someone from outside of Department of Defense (such as a member of Congress) or the government (such as a leader within an NGO), who has made a significant contribution to conservation on Defense lands.
2. Individuals shall:
 - a. Be retired or otherwise not affiliated with conservation programs on DoD lands for at least 5 years prior to induction; or
 - b. Have this requirement waived by 67% vote of the committee (usually for only those cases where health of the living inductee is serious enough to warrant early induction).
3. Lifetime contributions shall be limited to those individuals who spent at least 25 years of service to conservation on military lands and had a lasting impact to the profession on one or more installations. This honor is not intended to mirror the NMFWA Lifetime Achievement Award. It is not appropriate to everyone who had a long career. This is intended *only for those who left a lasting mark* by their actions.
4. For singular or multiple event honorees, the event(s) shall have been *significant to the level that it affected the way conservation programs are managed by Department of Defense* and its employees. It may have been a new way of doing business or a precedent-setting event that improved conservation programs DoD-wide. It could be an act of **heroism or sacrifice**. It might be a **political event** or a simple **innovation** that makes a common task easier. For these honorees, the nomination should *focus on*

